

Anti-Skid/Salt Facility Procedures

These procedures are meant to outline the care in handling, storage and removal of the Salt or Anti-Skid in this building. All Township personnel are to adhere to these procedures to help protect the environment and to ensure a clean safe work area.

1. General Building Care

- A.) There must be at least 125 tons of salt and 250 tons of anti-skid material stockpiled inside the building prior to the month of November.
- B.) Upon delivery, the Public Works Director will mix salt with the stone and then stockpile it to the rear of the building.
- C.) No "wet" material is allowed in the stockpile. Any wet material, including any material remaining after operations have been completed, must be dumped to the front of the building where it can be turned over by a bucket until air dried or reloaded for the next storm event.
- D.) Immediately following all deliveries, or during post storm procedures, the pad and any remaining floor space will be either swept by hand or mechanical means (2910 tractor) and any material picked up will be handled according to section "C" above.

2. Storm Operations

- A.) The Public Works Director, prior to the loading of any trucks, will determine the mixture of salt to stone (anti-skid mix) and add any salt as he deems to be required. He will then notify the drivers of the type of operations to be preformed. At this time all facility lights will be turned on until post storm procedures have been completed, or turned off at daybreak.
- B.) All trucks will be loaded in the building or on the pad connected to the front of the building.
- C.) While loading the trucks, employees should avoid "overloading" the loader bucket by shaking the bucket over the stockpile.
- D.) Do not overload the trucks and be sure to "tarp" the load prior to leaving the yard.
- E.) Any material spilled during loading operations, must be collected (including any snow and debris) and added to an outgoing load or in placed in accordance with #1 section C.) above.

3. Post Storm Activities

- A.) At this time any spills that may have occurred throughout the Township due to an auger jamming or the truck body "overlapping" during operations, is to be completely collected up, returned to the building, and dumped on the pad according to #1 section C.).
- B.) All trucks will be emptied and any truck or piece of equipment that was used during Anti-Skid/Plowing Operations shall be cleaned with a shovel and a broom on the concrete pad and the material will be handled according to #1 section C.).
- C.) At this time the building and pad must be cleaned as in #1 section C.) and D.).

4. Spring Time Inspections

- A.) After the ground has sufficiently dried, the crew shall inspect all around the shed, berms, driveways, and parking areas for earthen sections that are white from salt residue. If any sections are found, they must remove the salt residue/earth combination and place into the stockpile for use next year.
- B.) Storage building and pads must also be inspected, any damage documented, and properly repaired, prior to any material being stockpiled for the next winter. The building is to be restocked during dry weather conditions and prior to next November.