

**Tinicum Township Board of Supervisors  
Preliminary Meeting Agenda  
September 5, 2017**

**Pledge of Allegiance**

- A. Emergency Services Reports**
- B. Public Comment Session**
- C. Old Business**

Announcement: The Mount Airy Road Bridge repair was completed on August 7<sup>th</sup>. The Township is very pleased with the work that was done by Professional Construction Contractors.

Discussion of Record Retention Policy

Mark W. Schmidt aka Schmidt Properties, LLC, 3601 Bedminster Road, Ottsville, PA Tinicum TMP # 44-011-007 and 44-011-007-001 and Bedminster TMP # 01-015-009 for a total of 60.79 acres requests inclusion in the Tinicum Township Agricultural Security Area District.

Update on the Erwin-McGee House Demolition

**D. New Business**

PA Game Commission Officer Shawna Burkett will give a short presentation on coyote incidents in the Township and what residents can do to safeguard pets and livestock.

Resolution Establishing a Fire Lane at the Driveway immediately adjacent to the Tinicum Elementary School Building at the Main Entrance located on the South Side of the Building at 162 E. Dark Hollow Road in Tinicum Township, Bucks County, Pennsylvania.

Kolbe TMP# 44-030-013 Installation and Maintenance Agreement and Easement for Holding Tank for signature.

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to appoint \_\_\_\_\_ as the Design Advisory Committee (DAC) representative for Tinicum Township for the Memorandum of Agreement among the Federal Highway Administration, the Advisory Council on Historic Preservation and the Pa State Historic Preservation Officer regarding the Headquarters Road Bridge over Tinicum Creek Project State Route 1012.

Request from Bedminster Township Board of Supervisors for authorization of available Ottsville Fire Police personnel for traffic control at the Covered Bridges Bicycle Ride on Sunday, October 15, 2017, from 10am to 3pm.

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to authorize any available Ottsville Fire Police for traffic control for the Covered Bridges Bicycle Ride on October 15, 2017.

Request from Nockamixon Township Board of Supervisors for authorization of available Ottsville Fire Police personnel for the Palisades High School home varsity football games for the 2017 fall season.

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to authorize any available Ottsville Fire Police for the Palisades High School home varsity football games for the 2017 fall season.

**1) Minutes:** Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the Minutes of the August 1, 2017 Meeting as written.

**2) Treasurer's Report & Budget Recap:** The Treasurer's Report and Budget Recap for July 2017 are posted on the bulletin board.

Preliminary 2018 Budget Work Session:

Tinicum Township 2018 Budget Tinicum Township Board of Supervisors will be meeting on Thursday, September 14, 2017 at 3:30pm to begin discussions on the Township's 2018 Budgetary needs. Budget work sessions will be continued throughout the process until the final budget is ready for advertisement and adoption. Continuance dates will be advertised on the township website.

Pennsylvania Municipal Retirement System 2018 Minimum Municipal Obligation:

Tinicum Township Non-Uniform employees Pension Plan for 2018:

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to confirm the estimation of the MMO for the Tinicum Township Non-Uniform, Defined Contribution Plan for the year 2018 as \$ 20,598.

Tinicum Township Uniform/Police Pension Plan for the Year 2018

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to confirm the estimation of the MMO for the Tinicum Township Uniform/Police Defined Benefit Plan for the year 2018 as \$41,163 with a required member contribution of 3%\*.

Note\* In accordance with 1989 Uniform Pension Contract with Pennsylvania Municipal Retirement System, a member contribution in the amount of 3% will be required to assist the Township with funding for the plan.

Resolved by \_\_\_\_\_, seconded by \_\_\_\_\_, that Tinicum Township in accordance with the Tinicum Township Police Contract, Item 22 Pension, Retirement Benefits approves the requirement for member contribution in the amount of 3% to the Police Pension for the calendar year 2018. The Board reserves the right to amend/revise the uniform plan MMO worksheet if State Aid provides sufficient funding to cover the Township's costs.

**3) Payroll Report:** Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to accept the Payroll Report for the period ending August 4, 2017 in the amount of \$28,780.66 and August 18, 2017 in the amount of \$28,576.87.

**4) Disbursements:** Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the below listed disbursements.

*Preliminary List Items may be added as necessary:*

General Fund	Amount	Memo
Aflac Business Services	\$280.04	Supplement Insurance withheld
Hartford Life Insurance	\$171.00	Employee Life Insurance
Pennteledata	\$180.21	Internet Modems & Service
United Inspection Agency, Inc.	\$340.00	Electrical Inspection Services

Eagle's Peak	\$9.90	Bottled Water Meeting Room
Tackett Planning, Inc.	\$3,470.00	Zoning Services July 2017
Professional Construction Contractors	\$15,983.00	Repair of Mt. Airy Road Bridge
Courier Times, Inc.	\$143.37	ZHB McCandless Notice
Met-Ed	\$34.26	Electricity Traffic Light
Met-Ed	\$107.19	Electricity Garage
Temple University CJTP	\$180.00	2017-072 Legal Updates Police
Merry Maids	\$150.00	Cleaning Services 7-17-17
Grim, Biehn and Thatcher	\$1,036.00	July ZHB Legal Services
Postmaster	\$90.00	Stamps 10 \$5 / 10 \$2 / 20 \$1
Allied Administrators for Delta Dental	\$870.72	Employee Dental
Harris and Harris	\$3,461.50	Legal Services July 2017
VISA	\$507.94	Police Forensic and Office Supplies
Keystone Municipal Services Inc.	\$1,040.00	Bldg. Insp. and Reviews
Ricoh Americas Corp	\$226.24	Copier Scanner Printer Lease
Earth Link	\$43.90	Police Web page through Oct 10
Safeguard Business Systems	\$203.00	Preprinted Checks
Grim, Biehn and Thatcher	\$854.00	ZHB Legal Fees
Service Electric Telephone	\$391.00	Telephone Service All
Aflac Business Services	\$280.04	Supplement Insurance withheld
Delaware Valley Workers Comp Trust	\$2,701.00	Workers Compensation Sup
Harrow Wash Station	\$28.00	Police Fleet carwash
YIS/Cowden Group, Inc.	\$442.75	Speed Timing/ Calibration
Wehrung's	\$151.52	Police Supplies
Staples	\$72.22	Office Supplies Police
Met-Ed	\$395.08	Electricity Police and Admin
United Healthcare Insurance Company	\$9,327.47	Sept Health Insurance - all
Internal Revenue Service	\$2,201.74	Employer Tax
Internal Revenue Service	\$2,186.13	Employer Tax

<b>Payroll Fund</b>	<b>Amount</b>	<b>Memo</b>
Payroll for pay period ending 8/4/17	\$21,079.35	Paychecks
Internal Revenue Service	\$5,669.80	Employee Tax Withheld
Pa Dept. of Revenue	\$883.58	Employee Tax Withheld
Payroll for pay period ending 8/18/17	\$20,834.91	Paychecks
Internal Revenue Service	\$5,719.75	Employee Tax Withheld
Pa Dept. of Revenue	\$877.32	Employee Tax Withheld

<b>State Fund</b>	<b>Amount</b>	<b>Memo</b>
Annville Equipment	\$23,940.00	V Body
GT Automotive	\$1,719.56	Radiator Replacement - Loader
ABE Materials	\$1,498.96	DSA Stone
NAPA of Ottsville	\$111.47	Fleet Parts and filters
H & K Materials	\$2,922.32	Asphalt

Vanderlily's Truck Service	\$692.66	2000 Int. Brake drums and Hyd hose
ATCO International	\$97.25	Brake Solvent
Skelton, Douglas	\$34.70	parts - Grader
Suburban Propane	\$857.81	Diesel Fuel
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<b>Open Space Fund</b>	<b>Amount</b>	<b>Memo</b>
Del Val Regional Finance Assoc.	\$13,108.03	Open Space Bond payment
A. James Scanzillo	\$2,250.00	Appraisal Services LPC 2016-1
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<b>Groundwater Fund</b>	<b>Amount</b>	<b>Memo</b>
Mary Lennon	\$518.50	Download Logger Data

## 5) Zoning

Discussion of Draft Transient Residential Uses (Airbnb) Ordinance

Discussion of Draft Nuisance Ordinance

*All hearings are held in the Tinicum Township Municipal Building located at 163 Municipal Road, Pipersville, Pennsylvania.*

## 6) A. Planning

### B. Subdivision & Land Development

Fitz TMP#44-15-24 & 44-15-24-1 Final Plan for Lot-line Change for signatures.

## 7) Police

Speed Study pertaining to Jugtown Hill Road completed.

## 8) Public Works

## 9) Miscellaneous/Public Comment

**10) Adjournment:** Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to adjourn the meeting at \_\_\_\_\_ pm.

*The next meeting of the Board of Supervisors is scheduled for September 19, 2017 at 7:30 pm.*