

**Tinicum Township Board of Supervisors**  
**Meeting Agenda**  
**December 5, 2017**

**Pledge of Allegiance**

Recognition of Megan McGroarty for her completion of the requirements for the Girl Scout Gold Award-the highest award in Girl Scouting.

Thank you to Susan Bunkin and Geraldine Laker for the beautiful Holiday decorations they created for the Township.

**A. Emergency Services Reports**

**B. Public Comment Session**

**C. Old Business**

Discussion of Junk/Nuisance Ordinance

Discussion of Transient Residential Use Ordinance

**D. New Business**

The US Army Corps of Engineers notified Tinicum Township that the PA Department of Conservation and Natural Resources (DCNR) has applied for a new permit to continue the previously authorized activities for an additional 10 year period. The permit is for maintenance and dredging of the Canal to its originally constructed dimensions and to repair associated canal structures along its entire 60 mile length. The public comment period will be open until December 21, 2017. If any would like additional information the link is posted on the website.

The Land Preservation Committee has been awarded a Lower Delaware Wild & Scenic River mini grant of \$1,990, for riparian corridor restoration along the Little Tinicum Creek. The grant application was spearheaded by Marion M. Kyde.

2018 Meeting Schedule for approval.

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to appoint Teri Lewis and Cathy Capozzi as Tinicum Township's Administrative Right-to-Know Officers and Matthew Phelan as the Police Department's Right-to-Know Officer and to amend the Township's Right-to-Know Policy in accordance with this motion.

Moffat Installation and Maintenance Agreement and Easement for community on lot elevated sand mound septic system for signatures. TMP#44-5-54.

Barsky Installation and Maintenance Agreement and Easement for an individual on lot micro mound septic system for signatures. TMP #44-22-17.

Appointment of Hutchison, Gillihan and Freeh for the 2017 annual audit.

Request from Dublin Borough Council for authorization of available Fire Police personnel for traffic control duties at the Dublin Holiday Gathering at the property behind the Fire Company on Saturday, December 9, 2017 from 4pm to 8:30pm.

Advertised hearing for adoption of proposed 2018 Budget.

Resolution 120517.1 setting the tax rates for 2018.

Land Preservation Committee recommended approval of reimbursement for certain costs involved in the donation of a Conservation Easement:

The Land Preservation Committee recommends the Township reimbursement of certain costs (“up-front” costs) involved in the donation of a conservation easement on the property of Paul Coleman and Charlene Koretz, TMP 44-1-1-3, located at 128 Creamery Road, Ottsville, PA. This is a +/- 11.48 acre property; a 1.75-acre Building Envelope is proposed. This is a fully-donated conservation easement. The proposed Township reimbursement of \$13,575.25 will follow Township guidelines outlined in ‘Incentive Program for Fully Donated Conservation Easements’. Approval subject to a two-week public comment period, which commenced on November 13, 2017.

**1) Minutes:** Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the Minutes of the November 13, 2017 Meeting as written.

**2) Treasurer’s Report & Budget Recap:** The Treasurer’s Report and Budget Recap for November 2017 will be available at the December 19<sup>th</sup> meeting.

**3) Payroll Report:** Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to accept the Payroll Report for the period ending November 10, 2017 in the amount of \$28,133.33 and November 24, 2017 in the amount of \$27,834.87

**4) Disbursements:** Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the below listed disbursements.

<b>General Fund</b>	<b>Amount</b>	<b>Memo</b>
Wehrung's	\$69.34	Police Supplies
PSATS	\$2,208.60	Disability Insurance
Gary Bickel's Garage	\$160.50	Tires mount & bal 2013 & 2014 Interceptors
Goodyear Tire Distribution Ctr.	\$880.00	8 Tires - 2013 & 2014 Ford Interceptors
Harbor Freight Tools	\$31.98	Wireless Door Alert
Power Watch Systems, Inc	\$24.00	refund of overpayment 78 Mt Airy Bancroft permit
Catherine Capozzi	\$276.44	reimbursement for Subdivision Book printing
United Healthcare Insurance Company	\$9,327.47	Nov Health Insurance - all
Keystone Municipal Services Inc	\$1,007.50	Bldg inspections thru 11-3-17
Blum-Moore Reporting Services	\$250.00	Stenography Kandola Delossantos
Staples	\$135.84	Supplies
Ricoh Americas Corp	\$246.48	Ricoh Americas Corp
Service Electric Telephone	\$373.22	Telephone Service All
Merry Maids	\$450.00	cleaning services extra 1 each Mar July Aug
Earth Link	\$59.85	Police Website Nov Dec
Aflac Business Services	\$280.04	Supplement Insurance withheld
Internal Revenue Service	\$2,152.21	FICA Employer Tax
Internal Revenue Service	\$2,129.36	FICA Employer Tax
Verizonwireless	\$234.61	Police Wireless
Hartford Life Insurance	\$342.00	Life Insurance

Cooper Mechanical	\$89.00	Conf Room Air Exchange Repair
Keystone Municipal Services Inc	\$975.00	Building Insp and Reviews
Ricoh Americas Corp	\$110.98	Copies
<b>Payroll Fund</b>	<b>Amount</b>	<b>Memo</b>
Payroll for period ending 11/10/17	\$20,994.60	paychecks
Internal Revenue Service	\$5,593.49	FICA Employment Tax withheld
PA Dept of Revenue	\$863.70	Employment Tax withheld
Payroll for period ending 11/24/17	\$20,863.87	paychecks
Internal Revenue Service	\$5,527.05	FICA Employment Tax withheld
PA Dept of Revenue	\$854.53	Employment Tax withheld
<b>State Fund</b>	<b>Amount</b>	<b>Memo</b>
H & K materials	\$386.08	Asphalt patch
Pipersville Garden Center	\$67.97	Upper Lift Rod - tractor
Suburban Propane	\$1,048.04	Diesel
Morton Salt	\$5,026.47	Salt
Garden State Highway Products	\$1,273.25	Signs and sign posts - Jugtown Hill Rd.
Harbor Freight Tools	\$268.90	Hardware and Supplies
<b>Open Space Project Fund</b>	<b>Amount</b>	<b>Memo</b>
Tom Rodriguez and Assoc	\$2,300.00	appraisal services
Paul Coleman	\$13,575.25	easement closing costs reimbursement
<b>Open Space Tax Fund</b>	<b>Amount</b>	<b>Memo</b>
Delaware Valley Reg Finance Assoc	\$13,108.03	Open Space Bond payment

## 5) Zoning

The Tincum Township Zoning Hearing Board will hold a public hearing at 7:00 P.M. on Thursday, December 14, 2017 at 7:00 P.M. on the application of Kristine Shields (Appeal No. 04-2017) for the purpose of receiving evidence and testimony on the Applicant's request for a variance from Article VIII, Section 805, Subsection (b) and (c) as applicable to permit construction of a house addition within the required 50 foot buffer to very steep slopes, or as an alternative, determination that the expansion is permitted under Section 1103(a), extension of nonconforming structures. This property is identified as Tax Map Parcel No. 44-021-019 located at 17 Stover Park Road, Pipersville, Pennsylvania 18947. It is a 4.467 ± acre tract located in the RA – Residential Agricultural District.

The Tincum Township Zoning Hearing Board will hold a public hearing on Thursday, January 25, 2018 at 7:15 P.M. on the application of Adrian Szasz and Zoe Bonham (Appeal No. 05-2017) for the purpose of receiving evidence and testimony on the Applicants' appeal of the zoning officer's denial of the zoning permit, or in the alternative request a variance from Section 900.12.B of the zoning ordinance to allow a six-foot fence within the front yard. This property is identified as Tax Map Parcel No. 44-015-066-006 located at 185 Headquarters Road, Erwinna, Pennsylvania 18920. It is a 12 ± acre tract located in the CR- Country Residential Zoning District.

*All hearings are held in the Tincum Township Municipal Building located at 163 Municipal Road, Pipersville, Pennsylvania.*

- 6) **A. Planning**
  - B. Subdivision & Land Development**

7) **Police**

8) **Public Works**

9) **Miscellaneous/Public Comment**

**10) Adjournment:** Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to adjourn the meeting at \_\_\_\_\_ pm.

*The next meeting of the Board of Supervisors is scheduled for December 19, 2017 at 7:30pm.*

*The 2018 Board of Supervisors Re-organizational meeting is scheduled for January 2, 2018 at 7:30pm.*