

**Tinicum Township Board of Supervisors  
Organizational Meeting Agenda  
January 2, 2018**

**Pledge of Allegiance:**

Chairperson

Rosamilia, as temporary Chairperson nominated \_\_\_\_\_, as Chairperson.

Vice-Chairperson

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to appoint \_\_\_\_\_, as Vice-Chairperson.

Township Manager & Treasurer

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to re-appoint Teri Lewis as Township Manager and Treasurer.

Township Solicitor

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to re-appoint Stephen Harris as Solicitor for the Township at the rate of \$150 per hour, with the policy that he regularly attend the BOS meetings and be on call to attend meetings at the request of the Supervisors.

Township Engineer

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to re-appoint Tom Fountain as Township Engineer at the rate of \$93 per hour, with the policy that he be on call to attend meetings at the request of the Supervisors.

Township Emergency Management

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to re-appointed Bill Cahill as the Emergency Management Coordinator.

Rate of Pay for Contracted Services/ PW Department

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to pay the sum of \$ 22.06 per hour to a person providing contracted services during regular business hours and a rate of \$ 33.09 per hour for evenings, weekends, holidays or after a work shift exceeding 8 hours.

Township Zoning Officer

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to re-appoint Tracy Tackett and Tackett Planning, Inc. as Township Zoning Officer at the rate of \$70 per hour, with the policy that she be on call to attend meetings at the request of the Supervisors.

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to confer power and duties to administer and enforce the provisions of the Zoning Ordinance to the Zoning Officer.

Township Planner

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to re-appoint Tracy Tackett and Tackett Planning, Inc. as Township Planner at the rate of \$85 per hour, with the policy that she be on call to attend meetings at the request of the Supervisors.

Building Inspector

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to appoint Keystone Municipal Services, LLC as the Building Inspector and to administer the PA Uniform Construction Code, Act 45 of 2009, at the rate of \$65 per hour.

Township Fire Police

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to re-appoint members of Del Val and Ottsville Volunteer Fire Companies as the Township Fire Police in accordance with the recommendations by Acting Police Chief Matt Phelan as follows: Jeff Lutz, Janet Snyder, Jeff Stevens, Doug Burmeister, Dawn Cifelli, Bob Milligan and David Wolfinger.

The Township would like to thank George Lovett, Frank Pool and Jim Keogh past Fire Police for their faithful service to the community.

Commercial Drivers License (CDL) Administrator

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to appoint \_\_\_\_\_ as CDL Administrator.

Treasurer's Bond

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, that the Bond be set at \$650,000 with Aetna Casualty Corporation and H.A. Thompson Company as broker.

Township Depository General Fund, State Fund, Capital & Equipment Fund

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, that Uninvest and the PA Local Government Investment Trust shall be the depositories for the funds of the Township, except in those instances where the Treasurer may obtain a better rate of interest.

Township Depository Open Space

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, that TD Bank and the PA Local Government Investment Trust shall be the depositories for the Open Space surplus funds of the Township, except in those instances where the Treasurer may obtain a better rate of interest.

Earned Income Tax

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, that Keystone Collections Group, pursuant to Act 32, Bucks County Tax Collections, will collect the taxes for the Township.

Admissions Tax Officers

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, that the Palisades School District Tax Office will collect the Admissions Tax for the Township.

Bucks County Tax Collection Committee (TCC)

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to appoint \_\_\_\_\_ as the Delegate to the TCC.  
Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to appoint \_\_\_\_\_ as the Alternate to the TCC.  
The first meeting date is Tuesday, January 30, 2018.

Vacancy Board- Act 1069

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, that the registered elector \_\_\_\_\_ be appointed to serve as Chairperson of the Vacancy Board.

Mileage Reimbursement

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, that authorized personnel are to be reimbursed at 54.5 cents per mile, or at the rate as adjusted by the IRS for use of personal vehicles on Township business.

Fee Schedule

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, resolved that the 2018 Fee Schedule be adopted as in Resolution No. 01-02-18.1.

Planning Commission (PC)

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to appoint MJ Frumin, Joy vonGlueck and Carl Ruthardt as members of the PC for 3-year terms expiring 12/31/20.

Current Members- John Cole 2019, Ted Leister 2019, Neil Sullivan 2019 & David Upmalis 2018

#### Zoning Hearing Board (ZHB)

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to re-appoint Eric Hinrichs as a member of the ZHB for a 2-year term expiring 12/31/19.

Current Members-Greg Czura 2018, Gary Pearson 2018 and Mike Zavoda 2018.

#### Zoning Hearing Board Solicitor

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to appoint Grim, Biehn & Thatcher, with Mary Eberle having primary responsibility for representing the ZHB at a rate of \$140 per hour.

#### Historical Commission

Current Members- Janine Black 2018, Ethan Perry 2018 and Stephen Victor 2018.

#### Park and Recreation Board

Current Members- Vicki Dexheimer 2018 and Phil Szymanowski 2018

#### Land Preservation Committee (LPC)

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to re-appoint Bill Ballantine, Sharon Forte, Marion Kyde, Sally Mirick, Mary Pucci and John Quinby as Members of the LPC for a 1-year term expiring 12/31/18.

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to appoint Norm MacArthur as consultant to the Land Preservation Committee.

#### Joint Bridgeton, Nockamixon, Tinicum Ground Water Management Committee

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to re-appoint Joan Ramage-MacDonald and Riley Murphy as members for 2018.

#### Lower Delaware Wild & Scenic River Management Council

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to re-appoint Marion Kyde as the Township representative to the Lower Delaware Wild & Scenic River Management Council for 2018.

#### Building Code Board of Appeals

Building Code Board of Appeals appointments will be tabled at this time until the first meeting in February to allow for confirmation of continued interest and discussion.

#### Attendance Policy

It shall be the policy of the BOS that a member of any Township Committee or Board who fails to attend or participate via teleconference 50% of the meetings during the year will be taken off the Board.

#### Conclusion

When a formal action is recorded in the Minutes, the vote in all cases shall be considered unanimous, unless a dissenting vote is cast. When a dissenting vote is cast, the entire vote shall be recorded in full.

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to close the Organizational Meeting at \_\_\_\_\_ pm.

**Preliminary Regular Meeting for Business**

- A. Emergency Services**
- B. Public Comment Session**
- C. Old Business**

An Ordinance Prohibiting the Creation of Nuisances in the Township- advertised for adoption at the January 2, 2018 meeting.

**D. New Business**

2018 Emergency Operation Plan  
Distribution of Manuals & Signatures on Promulgation

Discussion of a Resolution in Opposition to House Bill 1620 (PN 2146), Entitled the “Wireless Infrastructure Deployment Bill.”

**1) Minutes:** Motion by , seconded by , to approve the Minutes of the December 19, 2017 Meeting as written.

**2) Treasurer’s Report & Budget Recap:** The Treasurer’s Report and Budget Recap for December 2017 will be available at the January 16, 2018 meeting.

**3) Payroll Report:** Motion by seconded by , to accept the Payroll Report for the period ending December 22, 2017 in the amount of .

**4) Disbursements:** Motion by , seconded by , to approve the below listed disbursements.

<b>General Fund</b>	<b>Amount</b>	<b>Memo</b>
C. Capozzi	\$52.00	Reimbursement for holiday lunch
Service Electric Telephone	\$380.40	Telephone Service
Pennsylvania DEP	\$50.00	Storage Tank Registration Permit
VISA	\$507.05	Police Computer Security and Dues
Suburban Propane	\$727.12	Fuel Oil
Keystone Municipal Engineering	\$882.00	Grading and permits
ICMA Retirement Corporation	\$28,590.78	Retirement Health plan 803047
M. Phelan	\$338.95	Clothing and Cleaning reimbursement
J. Sabath	\$78.85	Clothing and Cleaning reimbursement
M. Compas	\$255.20	Clothing and Cleaning Reimbursement
J. Gerding	\$49.00	Clothing and Cleaning Reimbursement
N. Madden Mead	\$343.75	Clothing Cleaning Reimbursement
NAPA of Ottsville	\$21.99	Air Filter - Police F150
Temple University CJTP	\$120.00	Legal Updates Police
Gall's Inc.	\$201.09	Uniform supplies Police
Cooper Mechanical	\$125.00	Service Agreement Heat PUmp Police

YIS/Cowden Group, Inc.	\$47.50	219381 Calibration
Ricoh Americas Corp	\$125.28	Copier Scanner Printer Lease
Verizon Wireless	\$234.59	Police Wireless
Upper Bucks EMS	\$228.04	Replacement Batteries Defib
United Health Care	\$10,697.15	January Health Care all
Wehrung's	\$104.38	Building Supplies
Michael's Garage	\$98.00	Recycling Exp. - tire disposal
Aflac Business Services	\$400.76	Supplemental Insurance Withheld
Internal Revenue Service	3169.11	Employer FICA Tax

Payroll Fund	Amount	Memo
Payroll for pay period ending 12/22/17	29742.7	Paychecks
Internal Revenue Service	9499.13	Employee Tax withheld
PA Department of Revenue	1568.04	Employee Tax withheld

Escrow Fund	Amount	Memo
Tinicum Land Group LLC	17032.83	Main Street withdrawal
Tinicum Land Group LLC	10031	Main Street withdrawal
Tinicum Land Group LLC	16067.06	Main Street withdrawal

Capital and Equipment Fund	Amount	Memo
Municipal Capital	10313.99	F150 payment (Jan 1)

State Fund	Amount	Memo
Napa of Ottsville	659.02	Fleet Filters Hyd and Oil
Suburban Propane	616.09	Diesel
Plumstead Materials	209.15	Stone

## 5) A. Planning

### B. Subdivision & Land Development

## 6) Zoning

The Tinicum Township Zoning Hearing Board will hold a public hearing on Thursday, January 25, 2018 at 7:15 P.M. on the application of **Adrian Szasz and Zoe Bonham (Appeal No. 05-2017)** for the purpose of receiving evidence and testimony on the Applicants' appeal of the zoning officer's denial of the zoning permit, or in the alternative request a variance from Section 900.12.B of the zoning ordinance to allow a six-foot fence within the front yard. This property is identified as Tax Map Parcel No. 44-015-066-006 located at 185 Headquarters Road, Erwinna, Pennsylvania 18920. It is a 12 ± acre tract located in the CR- Country Residential Zoning District.

The Tinicum Township Zoning Hearing Board will hold a public hearing on Thursday, February 8, 2018 at 7:00 P.M. on the application of **Andrew Eckhardt (Appeal No. 06-2017)** for the purpose of receiving evidence and testimony on the Applicant's appeal of the

zoning officer's denial of the zoning and floodplain permits for accessory structures, or in the alternative request a variance from Zoning Ordinance Sections 900.18 to permit accessory structures in the rear and side yard setbacks and 804.01 to allow accessory residential structures in the floodplain and Floodplain Ordinance Sections 9.02.8 to allow accessory structures as de minimus, 4.02.A.1 to allow development in the floodway area, 402.B(a) to allow development in the floodplain A/E Area, and 5.02.E which establishes variance requirements for accessory structures. This property is identified as Tax Map Parcel No. 44-019-006 located at 34 Uhlerstown Hill Road, Erwinna, Pennsylvania 18920. It is a 0.5 ± acre tract located in the RA- Residential Agricultural Zoning District.

*All hearings are held in the Tinicum Township Municipal Building located at 163 Municipal Road, Pipersville, Pennsylvania.*

**7) Police**

**8) Public Works**

**9) Conditional Use**

**10) Miscellaneous/Public Comment**

*Township Auditors' Organizational Meeting will be held on Wednesday, January 3, 2018 at 6pm.  
Zoning Hearing Board Organizational Meeting will be held on Thursday, January 25, 2018 at 7pm.*

**11) Adjournment:** Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to adjourn the meeting at \_\_\_\_\_ pm.

*The next meeting of the Board of Supervisors is scheduled for January 16, 2018 at 7:30 pm.*