

**Tinicum Township Board of Supervisors  
Meeting Agenda for Essential Business Only  
April 21, 2020**

**Due to the COVID-19 Emergency the Board will be holding a brief meeting to handle essential business only. Our Solicitor will not be in attendance.**

**Only the matters listed on this agenda will be discussed at this meeting.**

**The meeting will be held in our parking lot. Face masks are required for attendance.**

**Due to the CDC limit of 10 people maximum for gatherings (four of which will be elected officials and staff) attendance will be limited to 6 additional persons.**

**Public comments will be comments only for the Board to take under advisement and comments will be limited to two minutes per person.**

**Pledge of Allegiance**

**A. Emergency Services**

- 1) Ratification of Declaration of Emergency and Extension of State of Emergency.
- 2) Resolution for Property Tax Extension of “face value period” to July 30 2020.
- 3) Request of Dublin Borough Council for any available Fire Police for Dublin Borough Community Day on June 6<sup>th</sup> from 4 PM to 8 PM.
- 4) Authorization for fire police to assist with traffic control for the Tinicum Arts Festival.
- 5) Authorization of Manager to send a letter to Bridgeton Township requesting authorization for any available Bridgeton Fire Police to assist with the Tinicum Arts Festival if needed.

**B. Public Comment Session**

**C. Regular Business**

- 1) **Minutes:** Motion by \_\_\_\_\_ seconded by \_\_\_\_\_ to approve the Minutes of the March 3rd, 2020 meeting as written.
- 2) **Treasurer’s Report & Budget Recap:** The Treasurer’s Reports and Budget Recaps for February and March have been received by the Board and will be available on the bulletin board when the office reopens.
- 3) **Payroll Report:** Motion by \_\_\_\_\_ seconded by \_\_\_\_\_, to accept the Payroll Reports for the periods ending  
February 28th in the amount of:     \$24,349.98  
March 13<sup>th</sup> in the amount of:         \$24,014.43  
March 27<sup>th</sup> in the amount of:         \$25,879.98  
April 10<sup>th</sup> in the amount of:         \$26,993.08

4) **Disbursements:** Motion by \_\_\_\_\_ seconded by \_\_\_\_\_, to approve the below listed disbursements. \* *Preliminary List -Items will be added as necessary.*

<b>General Fund</b>	<b>Amount</b>	<b>Memo</b>
Bucks County Consortium	\$150.00	2020 Membership Dues
Holicong Locksmiths	\$245.10	Alarm Systems
Allied Admin for Delta Dental	\$870.72	Allied Administrators for Delta Dental
ReadyRefresh	\$69.20	Bottled Water
Harris and Harris	\$4,609.35	Legal Services - January
Harris and Harris	\$3,193.75	Legal Services Feb
Tackett Planning, Inc.	\$3,115.00	Zoning and Planning Services February
Grim, Biehn and Thatcher	\$348.00	INV 188916 ZHB Legal Services
United Healthcare Insurance Co	\$11,646.66	2020 Monthly Health Insurance 09U9402
Aflac Business Services	\$280.04	March Supplement Insurance withheld
Blum-Moore Reporting Services	\$250.00	Stenography Services ZHB
Hartford Insurance	\$333.62	Life and Disability Insurance
Internal Revenue Service	\$1,862.77	Employer FICA tax
Merry Maids	\$300.00	February Cleaning Services
Staples Credit Plan	\$249.99	Staples Credit Plan
Ricoh Americas Corp	\$172.73	Ricoh Americas Corp
Met-Ed	\$188.72	Electricity Traffic
Met-Ed	\$338.71	Electricity Police and Admin
Met-Ed	\$23.96	Electricity Park
Kimberly Hinrichs	\$737.84	Reimbursement tax stamps and bills 2020
Met-Ed	\$32.50	Electricity Traffic Light
Keystone Municipal Services Inc	\$272.00	Bldg Inspections and reviews 30711
Service Electric Telephone	\$388.16	Telephone Service
Staples Credit Plan	\$352.59	Supplies
Courier Times, Inc.	\$387.33	ZHB Advertisement
VISA	\$214.11	Camera supplies
Lexis Nexis	\$344.80	Police Law Updates
Blue360 Media	\$93.92	Blue360 Media Law Enforcement Handbook
Davidheiser's	\$70.00	Calibration
Hartford Insurance	\$197.17	Life and STD Insurance
PSATS	\$121.00	PSATS CDL Testing
Postmaster	\$110.00	Stamps
Keystone Municipal Services Inc	\$1,258.00	Bldg Inspections and reviews thru 3/20
Verizon Wireless	\$223.63	Police wireless
Delguerico's Disposal Service	\$155.00	Trash and Recycle Removal
PMRS	\$2,051.16	Qtr 1 2020 Police
PMRS	\$5,073.68	Non - Uniform QTR 1 2020
Del Valley Workers Comp Trust	\$6,384.50	Worker's Comp Quarter Two
Del Valley Insurance Trust	\$11,100.50	2019 Quarter Two Commercial Insurance
Pennteledata	\$180.21	Internet Modems
Internal Revenue Service	\$1,837.09	Employer FICA tax
Internal Revenue Service	\$1826.77	Employer FICA tax
Internal Revenue Service	\$1,826.89	Employer FICA tax
PSATS Unemployment	\$6,432.41	Qtr 1 2020
PA Unemployment Tax	\$93.23	Qtr 1 2020
Grim Biehn and Thatcher	\$1218.00	Zoning Hearing Legal Services
Lexis Nexis	\$96.08	Update – Law Books
Witmer Public Safety	\$547.22	Police Supplies
NAPA of Ottsville	\$12.49	Police Fleet parts

Met-Ed	\$32.64	Electricity
Met-Ed	\$23.63	Electricity
Met-Ed	\$169.92	Electricity
Met-Ed	\$319.65	Electricity
Wex, Inc	\$1,030.69	Police Fleet Fuel
Tackett Planning	\$870.06	Zoning Services March
Allied Admin for Delta Dental	\$870.06	Dental Insurance
Ricoh Americas	\$93.00	Copier Lease
Harris and Harris	\$3,351.25	Legal Services March
Merry Maids	\$637.00	Janitorial and Deep Clean March
Keystone Municipal Services	\$306.00	Building Insp and Reviews March
Hutchinson, Gillahan & Freeh	\$5950.00	Audit Services and Fin Report (will hold until audit rec'd)
Courier Times	\$466.86	Public Notices
Ready Refresh	\$35.85	Bottled Water
Wehrung's	118.22	Supplies -General Govt and COVID
Earthlink	53.44	Webhosting

**Payroll Fund**

	<b>Amount</b>	<b>Memo</b>
Payroll for period ending 2/28/20	\$18,487.10	Paychecks
Internal Revenue Service	\$ 4,212.25	Employee FICA tax
Pa Dept of Revenue	\$747.54	Pa Wage Tax
Payroll for period ending 3/13/20	\$18,175.76	Paychecks
Internal Revenue Service	\$4,202.55	Employee FICA tax
Pa Dept of Revenue	\$737.23	Pa Wage Tax
Payroll for period ending 3/27/20	\$19,814.28	Paychecks
Internal Revenue Service	\$ 5,531.47	Employee FICA tax
Pa Dept of Revenue	\$ 890.84	Pa Wage Tax
Payroll for period ending 4/10/20	\$20,386.21	Paychecks
Internal Revenue Service	\$4,176.37	Employee FICA tax
Pa Dept of Revenue	\$733.14	Pa Wage Tax
Keystone Collections	\$2,265.73	2020 Qtr 1 Earned Income Tax

**State Fund**

ATCO International	\$151.00	Fleet Parts
NAPA of Ottsville	\$521.89	Fleet Parts
Eagle Power & Equip	\$1,513.50	Backhoe Parts
Suburban Propane	\$1,254.99	Diesel Fuel
Sands Ford of Red Hill	\$75.15	Fleet Parts

**Capital and Equipment**

Sandtander Leasing	\$9,835.37	Police Vehicle Lease Payment
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**Open Space**

Del Val Regional Finance	\$12,323.30	Open Space Bond Payment
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Pennsylvania Local Government Investment Trust requests update signature cards for accounts. Signors have not changed but manager has been added as verifier of checks for the accounts.

**F. Zoning**

- 1) **Announcement: Zoning Hearing Board** application of Todd Ruback and Suzanne Schecter request for relief from section 401.3 (side yard setback) to construct a deck over an existing degrading flagstone patio and steps. Hearing scheduled for March 26<sup>th</sup> was rescheduled for May 14<sup>th</sup> and may be further postponed due to the Governor's order.

**G. Police**

Extension of current Police Contract to December 31, 2020.

**H. Miscellaneous**

**Announcement:** The April 28<sup>th</sup> primary election day has been rescheduled to June 2<sup>nd</sup>.

- I. **Adjournment:** Motion by \_\_\_\_\_ seconded by \_\_\_\_\_, to adjourn the meeting at \_\_\_\_\_.  
*The next meeting of the Board of Supervisors is scheduled for May 5th 2020 at 7:30 pm,*

*Please check our website for updates.*