

*Incorporated March 12, 1738*

# TINICUM TOWNSHIP

*Bucks County*

## BOARD OF SUPERVISORS

163 Municipal Road  
Pipersville, Pennsylvania 18947

JOHN BLANCHARD, CHAIRPERSON  
RICHARD ROSAMILIA, VICE-CHAIRPERSON  
JIM HELMS, SUPERVISOR

### **Tinicum Township Board of Supervisors Meeting Minutes December 4, 2018**

Chairperson John Blanchard called the public meeting of the Tinicum Township Board of Supervisors to order at 7:30 pm followed by the Pledge of Allegiance.

Supervisors Richard Rosamilia and Jim Helms were present with Solicitor Steve Harris, and Township Manager Teri Lewis. There were approximately 18 people in attendance.

#### **A. Public Comment**

Blanchard announced that Public Comment would be held at the end of the meeting.

#### **B. Emergency Services**

No Report

#### **C. Police**

No Report

#### **D. Public Works**

Public Works Director, Doug Skelton, provided the following:

##### Dirt Road Grading

Skelton said that the Public Works Dept. has been busy grading the dirt roads after the last major storm.

##### Geigel Hill Bridge Repairs

Skelton provided the following report on the Geigel Hill Rd Bridge:

- The Township assumed ownership of the Geigel Hill Bridge in October 2010 and is responsible for maintenance.
- PennDOT inspects the bridge every 2 years. Their recent inspection noted a number of issues. Public Works completed the following: cleaning the deck, spot painting, and putting up new signs.
- The inspection also recommended that concrete cracks and expansion joints be repaired. Skelton contacted Professional Construction Contractors Inc., who worked on the Mt Airy Bridge repairs, to review the project. They provided an estimate of \$5,110.00 for the following repairs:
  - Caulking of open joints between check wall and wingwall
  - Repair crack on Northwest corner of parapet
  - Repair cracks on all fascia beam seats
  - Repoint open joints in stone under cracked beam seat.
- Skelton requested the Board consider the repair estimate.

Rosamilia asked if Professional Construction Contractors (PCC) said the caulk was missing or had deteriorated. Skelton said PCC thought the proper type of caulk had not been used. Helms said that recommendations for the proper repair materials should be requested. Rosamilia asked if the caulk was specified on the construction drawings. Skelton said that the Township did not have the construction plans. Rosamilia asked Lewis to request copies of the drawings from PennDOT, adding that if it wasn't constructed properly then PennDOT should bear some of the cost of repairs. Rosamilia and Blanchard agreed that they would like to review a copy of PennDOT's construction plans before approving the repair estimate and work. Rosamilia said they would address the estimate at the next meeting.

**E. New Business**

Conservation Easement Application for 74 Stagecoach Rd, Pipersville – Public Comment Period

- **Property Owners:** Jeffrey and Lorraine Keller
- **Property Location:** 74 Stagecoach Rd, Pipersville, PA 18947
- **TMP:** 44-026-001-001
- **Acres:** 24.93

Norman McArthur, Land Preservation Committee representative, stated the following:

- The property contains prime farmland and Tincum Creek Watershed area, is next to a conserved property, and is considered high priority under County regulations, which resulted in a good evaluation score.
- The Board of Supervisors previously approved the potential dollar offer in February 2018 to allow the Tincum Conservancy to move forward with the property owner to have the survey done and other easement details.
- The Tincum Conservancy and the Township Solicitor have reviewed the Conservation Easement Agreement.
- The property was valued at \$4,879 per acre, approximately 41% of the conservation value of the entire property.

Rosamilia asked Harris to confirm that the revised easement agreement included the amendment [to clarify the language in section 5.03(a)] as discussed. Harris said yes and that the financial figures had been revised as agreed.

**Motion:** to open the public comment period for the Keller Conservation Easement.

**Motion by:** Rosamilia **Second by:** Helms. Voted upon and passed.

**F. Old Business**

Appointment of Hutchinson, Gillahan & Freeh PC

**Motion:** to appoint Hutchinson, Gillahan & Freeh PC to perform the annual audit for and examine the accounts of Tincum Township for fiscal year 2018.

**Motion by:** Blanchard. **Second by:** Rosamilia. Voted upon and passed.

School Bus Stop Signage on Permanent School Rd

Blanchard stated that he had contacted Palisades School District and they planned to review the school bus signage at Permanent School and Geigel Hill Rd at their Facilities Committee meeting on Dec 5<sup>th</sup>.

Stella Blanche Wehrung Bequest to Tincum Township

Blanchard said that Stella Blanche Wehrung had generously bequeathed \$1,000.00 to Tincum Township.

Blanchard said the Board would like to thank the Wehrung family for their continuous support of the community.

**Motion:** to authorize Township Manager, Teri Lewis, to sign the required documents to accept the Estate Gift of Stella Blanche Wehrung.

**Motion by:** Blanchard. **Second by:** Helms. Voted upon and passed.

**F. Monthly Business**

**1) Minutes:**

**Motion:** to approve the Board of Supervisors Meeting Minutes of November 13, 2018 as written.

**Motion by:** Helms. **Second by:** Rosamilia. Voted upon and approved.

**2) Treasurer’s Report & Budget Recap:** The Treasurer’s Report and Budget Recap for November will be provided at the Dec. 18<sup>th</sup> meeting.

**3) Payroll Report:**

Blanchard announced that the actual amount for Payroll Report period ending November 9<sup>th</sup> in the amount of \$25,684.20.

**Motion:** to accept the Payroll Report for the period ending November 9<sup>th</sup> in the amount of \$25,684.20.

**Motion by:** Helms. **Second by:** Rosamilia. Voted upon and passed.

Blanchard announced that the actual amount for Payroll Report period ending November 23<sup>th</sup> in the amount of \$27,220.32.

**Motion:** to accept the Payroll Report for the period ending November 23<sup>th</sup> in the amount of \$27,220.32.

**Motion by:** Blanchard. **Second by:** Helms. Voted upon and passed.

**4) Disbursements:**

General Fund	Amount	Memo
Point Pleasant Plumstead EMS	\$18,508.30	2018 Tax and Contribution
Upper Bucks Regional EMS, Inc.	\$32,491.70	2018 Tax and Contribution

Ricoh Americas Corp	\$246.48	Copier Printer Lease
Keystone Municipal Services Inc.	\$665.45	28505 Mandatory ICC Code Books
Keystone Municipal Services Inc.	\$1,365.00	Bldg. Insp. and plan rev 10-22- 10-29
International Association for Identification	\$80.00	Police Membership Dues 2019
Informant Technologies	\$2,400.00	Police Support Subscription 2019
Harrow Wash Station	\$21.00	Police Vehicle Car Wash
Perkasie PC Repair	\$135.00	Police HP Laptop Screen Replacement
NAPA of Ottsville	\$103.87	Police Fleet Oil Filters 7502
Armitage Electrical	\$175.00	Annual Service Public Works Generator
Staples	\$104.55	Office Supplies
Courier Times, Inc.	\$1,630.37	Legal-Advertising Conditional Use, Ord's Auditor Ad, ZHB
Service Electric Telephone	\$391.67	Telephone Service
Tackett Planning, Inc.	\$4,900.00	Zoning Services October
Verizon Wireless	\$218.67	Police Telephone
Gall's Inc.	\$300.89	Uniform Supplies Police
Red The Uniform Tailor	\$120.66	Police Uniform Supplies
YCG	\$63.50	Calibration speed timing devices
Aflac Business Services	\$420.06	November Supplement Insurance withheld
Daniel Paul /Marie Lipp	\$5.00	Five year lease renewal 255 Hollow Horn
Allied Administrators for Delta Dental	\$833.89	Dental Insurance
Hartford Life Insurance	\$153.45	Life Insurance
Petty Cash	\$103.61	replenish - postage and supplies
Merry Maids	\$300.00	Janitorial Service November
Balasio Excavating	\$12,705.00	Municipal Road (paid by BCCD Dirt and Gravel Grant)
Sands Ford	\$282.31	Police Fleet Vehicle Parts
DelGuerico Disposal	\$155.00	Trash and Recycling Service
Keystone Municipal Services Inc.	\$1,202.50	Bldg Insp. and plan rev 11-5 - 11-16
Ricoh	\$146.28	Copier Lease copy count
Eastern Upper Bucks Senior Center	\$500.00	Annual donation
Bucks County SPCA	\$300.00	Annual donation
PennTeleData	\$180.00	Internet Modems
Intelligencer Record	\$116.80	13 week subscription
Met-Ed	\$169.81	Electricity Garage
Met-Ed	\$27.76	Electricity Park
Met-Ed	\$20.30	Electricity Traffic Light
Cress Gas Co	\$242.00	Propane tank rental
Internal Revenue Service	\$1,984.83	Employer FICA tax
Internal Revenue Service	\$2,082.36	Employer FICA tax
<b>Payroll Fund</b>	<b>Amount</b>	<b>Memo</b>
Payroll for pay period ending 11/9/18	\$18,756.09	Paychecks
Internal Revenue Service	\$5,120.15	Employee FICA tax
Department of Revenue	\$788.51	Employee State tax
Payroll for pay period ending 11/23/18	\$19,920.55	Paychecks
Internal Revenue Service	\$5,422.60	Employee FICA tax
Department of Revenue	\$835.69	Employee State tax
<b>Open Space Fund</b>		
Del Val Regional Finance	12,720.62	Open Space Bond Payment

**Motion:** to accept the disbursements as written.

**Motion by:** Blanchard. **Second by:** Rosamilia. Voted upon and passed.

## 5) Planning

## 6) Subdivision & Land Development

## 7) Announcements:

Blanchard announced the following:

### Tinicum Township 2019 Proposed Budget

The proposed 2019 Tinicum Township budget will be voted upon at the Dec 18<sup>th</sup> Board of Supervisors meeting.

### CU 03-2018: Conditional Use Application of Lawson, 82 Ervin Road, Pipersville, 44-011-083-007.

Requests approval to replace a sewage system within the setback area. Mr. & Mrs. Lawson request the Board of Supervisors hearing scheduled for December 18<sup>th</sup> is continued due to the holidays. A continuance date will be announced at the December 18<sup>th</sup> Board of Supervisors meeting.

## 8) Public Comment

### Ottsville Fire Company SWIF/Workers Comp

Bill Shick, Ottsville Fire Chief, said that he had exchanged emails with Blanchard concerning Workers Comp questions. Shick said that Blanchard had spoken with a contact at the Dept. of Labor & Industry in Harrisburg and had sent him an email stating that Shick must notify SWIF [State Workers Insurance Fund] any time members are going outside the jurisdiction for non-emergencies. Blanchard confirmed that was what he was told by the Dept. of Labor & Industry. Shick said he needed clarification regarding how and who to contact. Blanchard said that he gotten the basic info for Shick and that Shick should call the contact directly for any follow-up questions or verification. Shick said that the Township provides the insurance, deals with the insurance company and should get the questions answered for him. Shick said that it wasn't his responsibility as Fire Chief to find out the answers.

Rosamilia asked Shick if he was asking the Township office to call SWIF and find out what he needed to be covered under Workers Comp if he were out of town. Shick said that there were two things: 1) under section 601 it doesn't mention anything about notifying SWIF if they are going out of the jurisdiction, 2) it doesn't cover administrative or fire fundraising. Shick said he was concerned about firemen getting injured during fundraising and not being covered. Shick said that those things had to be approved by the municipality and wanted a blanket authorization for fundraising events and administrative meetings. Rosamilia asked if those items would be covered by the insurance if the fire company requests it and the municipality grants it. Shick said yes.

Shick asked if he had to notify SWIF if he goes to a Chiefs meeting outside of the jurisdiction. Blanchard said that was the information he had been given. Shick said he wanted it in writing and wanted to know whom he should contact. Blanchard said that was why he had given the contacts to Shick and told him to speak directly to the contact. Rosamilia asked Shick why he couldn't notify the insurance company. Shick said it was the Townships job as the insurance provider. Harris said that it is not the Township's job as the insurance provider; it was the matter of the person who is covered doing what is required by the policy. Shick asked for a copy of the policy. Lewis said she had previously sent it to Shick.

Lewis said she was not an insurance agent and was uncomfortable being the intermediary for insurance coverage information. Lewis said that she had provided the contact information to Shick so he could get his questions answered directly. Harris said the problem is that the answer to one of Shick's questions leads to another question. He suggested that instead of having Lewis go back and forth Shick should just make a phone call and get it resolved.

[Shick then received a call and left the meeting.]

Rosamilia said Shick should put his questions in writing and forward them to Lewis to forward to SWIF. Harris said the problem is that Shick keeps coming back with more questions. Helms suggested Shick come into the office and together with Lewis phone the Dept. of Labor, to get Shick's questions answered and ask the Insurance Company to follow-up in writing.

Blanchard said the state mandates the insurance policy. He said it is the Dept. of Labor that makes the regulations; the Township cannot choose what to cover or not to cover under the policy. Blanchard stated that if Shick had a question with something the Dept. of Labor had decided, and the answer prompts follow-up questions, he should contact the Dept. of Labor directly.

Blanchard asked Skelton for his opinion. Skelton said that as the president of the Del Val Fire Company, if he has a question about insurance that he can get assistance from his executive board officers. He said the fire chief is going to make sure his men are covered and said he has the same concern. However, Skelton said, he would come to the office, ask for the contact information and then make the call himself. He said if Shick doesn't want to do it himself, he has a president, vice president, secretary and other people who can.

## 9) Conditional Use

Blanchard recessed the regular meeting at 8 pm for the advertised Conditional Use Hearing of T-Mobile Northeast LLC (CU 02-2018).

**CU 02-2018 Condition Use Application of T-Mobile Northeast LLC, 7554 Easton Road, Ottsville, 44-011-002.** Requests approval to add 3 antennas, 3 RRU's, 1 hybrid cable and 1 handrail to the existing T-Mobile cell tower.

Stenographer was present. The following T-Mobile representatives were present and sworn in for the purpose of giving evidence and testimony on the Applicants request for Conditional Use approval in accordance with Ordinance 145, Telecommunication Facilities Sections VI (1)(g & h) and VI (2), to allow the addition of three (3) antennas, three (3) RRUs, 1 hybrid cable and 1 handrail to an existing T-Mobile cell tower:

- Andrew Petersohn, P.E., dBm Engineering;
- Kyle Faust, P.E., American Tower;
- Yvonne Rose, Site Acquisition Specialist, Velocitel;
- Hansrja Rana, P.E., T-Mobile.

Rosamilia asked if the modifications would improve the coverage at the Municipal Building. Nicholas Cuce, T-Mobile Northeast LLC representative [of Riley Riper Hollin & Colagreco Law Firm], said unfortunately it would not.

**Motion:** to grant the Conditional Use approval to install the add 3 antennas, 3 RRU's, 1 hybrid cable and 1 handrail to the existing T-Mobile cell tower.

**Motion by:** Blanchard. **Second by:** Rosamilia. Voted upon and passed.

Blanchard reconvened the meeting at 8:18 pm.

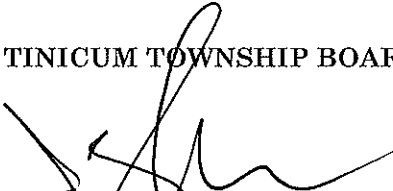
The meeting was recessed for Executive Session at 8:25 pm to discuss matters of potential litigation and personnel. Blanchard reconvened the meeting at 8:50 pm. No action to report.

**I. Adjournment: Motion** to adjourn the meeting at 8:52 pm.

**Motion by:** Blanchard. **Second by:** Rosamilia.


*The next meeting of the Board of Supervisors is scheduled for December 18th, 2018 at 7:30 pm.*

TINICUM TOWNSHIP BOARD OF SUPERVISORS



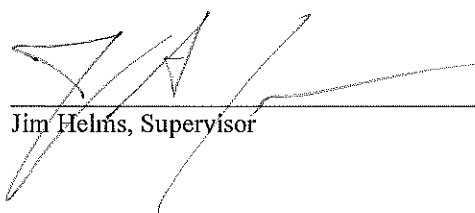
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John Blanchard, Chairperson



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Richard Rosamilia, Vice-Chairperson



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Jim Helms, Supervisor