

*Incorporated March 12, 1738*

# TINICUM TOWNSHIP

*Bucks County*

## BOARD OF SUPERVISORS

163 Municipal Road  
Pipersville, Pennsylvania 18947

RICHARD ROSAMILIA, CHAIRPERSON  
JIM HELMS, VICE-CHAIRPERSON  
JOHN BLANCHARD, SUPERVISOR

### **Tinicum Township Board of Supervisors Meeting Minutes April 2, 2019**

Chairperson Richard Rosamilia called the public meeting of the Tinicum Township Board of Supervisors to order at 7:30 pm followed by the Pledge of Allegiance.

Supervisors Jim Helms and John Blanchard were present with Solicitor Steve Harris, and Township Manager Teri Lewis. There were approximately 10 people in attendance.

#### **A. Police**

Chief Phelan, Tinicum Township Police Dept., gave the report for March:

- 170 Incident Reports: 49% service calls, 29% traffic-related, 18% crimes/suspicious occurrence investigation, 4% court or training.
- Arrests: 1 domestic violence, 1 drug arrest, 4 DUI, 1 phone rebate scam victim. Reminder to public that residents can call the police about any call concerns.
- Accidents: 1 accident on 611. As issues with longer tractor trailers getting stuck on the newly repaired Golden Pheasant Bridge have been ongoing, Phelan has asked PennDOT to look into limiting tractor trailer lengths on the bridge.

Chief Phelan said that Public Works had installed a sally port [a secure, controlled entryway] for the Police Dept. garage to improve safety. He thanked Public Works.

#### **B. New Business**

##### Admissions Tax Discussion

Drew Bishop, Palisades School District Business Administrator, said that on March 18<sup>th</sup> the Palisades School District Fiscal Oversight Committee discussed the admission tax levied on entertainment/amusement businesses and provided the following information:

- 4 local business owners initiated the discussion and advocated for the removal of the 5% tax on the sale of admission ticket. 6 businesses in Palisades are affected by the tax with 2 of those businesses located in Tinicum.
- No documentation was presented by the business owners to indicate how the tax negatively affected the businesses.
- At the end of the discussion the committee recommended to abolish the tax.
- Currently the matter is under review by the solicitor.
- They are reviewing how the elimination of the tax for Palisades would affect Tinicum Township.
- On April 17<sup>th</sup> the Committee is scheduled to review and vote on removing the tax.

Solicitor Harris said that the removal of the tax by Palisades would not affect Tinicum Township's ability to continue to collect the 5% admissions tax.

Rosamilia noted that if the tax is cut, the burden of approximately making up the estimated \$22,000 annually would now be placed on the residents of Tinicum by raising the school tax. He questioned why

the school would cut any tax revenue coming from people who were probably mainly from out of the area and then placing the burden onto the residents by increasing the school tax.

Blanchard noted that David Haubert who is on the Fiscal Oversight Committee is also one of the affected business owners, stating that Haubert owns two campgrounds with his brother, John. Blanchard said the Tincum Police and local volunteer Fire Departments receive increased calls from the campgrounds and river tubing while they are in season. Phelan confirmed that the police department receives an additional 10 calls during those months.

#### 2019 Ottsville Park Plan

Lewis provided a brief overview of the Ottsville Park status:

- The county purchased the open space for parkland on 611 near Coopers Mechanicals in 2011.
- An initial plan for developing the park was determined too costly to immediately implement and maintain, so a budget-friendly interim plan was developed.
- A grant was obtained to pay for the installation of a walking path, benches, pollinator-attractive plantings and an eco-friendly, low-maintenance field this year.

**Motion:** to authorize Tincum Township Engineer, Tom Fountain, as Project Manager, to advertise the bid for the walking path and improvements for the Ottsville Park with three minor corrections to the 2019 plan, which include a small extension to the walking path, change to the construction entrance, and property line notation.

**Motion by:** Helms. **Second by:** Blanchard. Voted upon and approved.

#### Bucks County Health Department (BCHD) Mosquito Control Program

BCHD requests permission to test and treat municipal properties for mosquito control to help reduce the spread of mosquito-borne disease as part of the standard annual program. A link on the Township website [www.tincumbucks.org](http://www.tincumbucks.org) provides more information concerning the program.

**Motion:** to grant permission to Bucks County Health Dept. to administer the annual mosquito control program, and direct Tincum Township Manager, Lewis, to send an authorization letter to the Bucks County Health Department.

**Motion by:** Blanchard. **Second by:** Helms. Voted upon and approved.

#### Cafferty Road Speed Study

Chief Phelan gave an overview of the Cafferty Road Speed Study:

- Last year, the Tincum Police Dept. received calls from concerned residents requesting an assessment of the non-posted section of Cafferty Rd between Tory and River Rds. in Pt. Pleasant.
- In Pt. Pleasant, Cafferty Rd has a speed posting of 25 mph and Tory Road has speed posting of 35 mph. The rest of Cafferty Rd is unposted.
- There are unique features on that stretch of Cafferty Rd with a lot of seasonal park visitors accessing the county-owned Tohickon Park Pool and Campgrounds and High Rocks. On the opposite side of the road, there are medical care facilities that operate 24/7 with visitors and staff entering and exiting the property. In addition, the roadway has ditches on both sides leaving no safe area for pedestrians to exit the road if a car is approaching.
- A speed study was conducted and the report recommended a speed limit of 35 mph.
- Estimated signage cost is \$1,500.00.

**Motion:** to authorize Harris to draft an ordinance to establish a 35-mph speed limit on Cafferty Road between Tory and River Roads

**Motion by:** Blanchard. **Second by:** Helms. Voted upon and approved.

**Fire Police Request from Nockamixon Board of Supervisors**

Rosamilia said that the Nockamixon Board of Supervisors request any available Fire Police to assist with traffic control in Nockamixon Township for the 2019 Palisades Community Foundation 5K Race on May 18, 2019 from 7:30 am until the end of the event.

**Motion:** to authorize any available Fire Police to assist with traffic control in Nockamixon Township for the 2019 Palisades Community Foundation 5K Race on May 18, 2019 from 7:30 am until the end of the event.

**Motion by:** Helms. **Second by:** Blanchard. Voted upon and approved.

**C. Old Business**

**FEMA**

Rosamilia said that Tinicum Township received a Letter of Good Standing with the National Flood Insurance Program (NFIP) from FEMA. He stated that communications and efforts to reduce future flood risk and attend to outstanding risks as specified by the Community Assistance Visit of 2013 have all been addressed.

Rosamilia said that the Township had been burdened by not having the approval since 2013 and that it is important for residents located in the floodplain to remain eligible for subsidized flood insurance. He said that Tracy Tackett, Zoning Officer and Flood Plain Administrator for the Township, had been instrumental in attaining the approval from FEMA and thanked Tackett for her work.

**D. Monthly Business**

**1) Minutes:**

**Motion:** to approve the Board of Supervisors Meeting Minutes of March 20, 2019 as written.

**Motion by:** Blanchard. **Second by:** Helms. Voted upon and approved.

**2) Treasurer’s Report & Budget Recap:** The Treasurer’s Report and Budget Recap for March 2019 will be available at the next meeting.

**3) Payroll Report:**

**Motion:** to accept the Payroll Report for the period ending March 1, in the amount of \$27,771.30.

**Motion by:** Rosamilia. **Second by:** Helms. Voted upon and passed.

**4) Disbursements:**

General Fund	Amount	Memo
Intelligencer	\$228.60	Subscription 26 weeks
Service Electric Telephone	\$374.23	Telephone Service
Staples Credit Plan	\$569.22	Office Supplies Jan & Feb
Kimberly Hinrichs	\$719.46	Postage and Printing Real Estate Tax
Concours Automotive	\$162.05	INV 2495n Ford SUV master switch
Keystone Municipal Engineering	\$678.90	3893 Various grading and engineering Services
Keystone Municipal Engineering	\$465.00	3895 Various grading and engineering Services
Ricoh Americas Corp	\$315.70	Copier/Printer lease
VISA	\$322.00	police seminar/ uniforms / PSATS minute books
VerizonWireless	\$234.99	Police Wireless 321152513-00001
Hutchinson, Gillahan & Freeh, P.C.	\$5,800.00	Audit Services
Keystone Municipal Services Inc	\$1,527.50	Bldg. insp. and reviews 2-25 - 3/8-19
Ricoh Americas Corp	\$196.41	Copier printer copy counts
Internal Revenue Service	\$2,124.48	Employer FICA tax
Aflac	\$280.04	Employee Supplemental Ins (withheld)
DelGuerico’s Disposal	\$155.00	Trash and recycle removal
Blue Tarp	\$39.99	Northern Tool advantage membership
PSATS UC Group Trust	\$8,909.99	Unemployment Insurance
PMRS	\$5,210.59	Non-Uniform Qtr. 1
PMRS	\$2,331.17	Uniform Qtr. 1
Postmaster	\$110.00	Stamps
Petty Cash	\$49.36	Replenish Police petty cash

<b>Payroll Fund</b>	<b>Amount</b>	<b>Memo</b>
Payroll period ending 3/15/19	\$20,923.23	Paychecks
Internal Revenue Service	\$4,931.12	Employee FICA tax
PA Dept of Revenue	\$852.57	State Tax
Keystone Collections	\$2,428.81	1st Qtr. EIT withholdings
<b>State Fund</b>	<b>Amount</b>	<b>Memo</b>
Vanderlely's Truck Service	\$988.25	Shocks / chamber assy -1999 refurb
Robert Kallenbach	\$25.85	Reimbursement -steel nuts for 1999 refurb
<b>Escrow Fund</b>	<b>Amount</b>	<b>Memo</b>
Anders Hedberg	6706	Refund of unused escrow - application withdrawn
<b>Groundwater Fund</b>	<b>Amount</b>	<b>Memo</b>
Lennon's Small Jobs	529.08	Download data and replace batteries

**Motion:** to accept the disbursements as written.

**Motion by:** Blanchard. **Second by:** Helms. Voted upon and passed.

#### **E. Zoning**

Rosamilia stated the Board wants to make an amendment to the 2019 Fee Schedule under the Land Development to add a Land Development sketch plan fee of \$500 and Land Development sketch plan escrow of \$2500.00.

**Motion:** to approve the amendment to the fee schedule under Land Development adding a Land Development sketch plan fee of \$500 and Land Development sketch plan escrow of \$2,500.

**Motion by:** Helms. **Second by:** Blanchard. Voted upon and passed.

#### **F. Announcements**

Rosamilia made the following announcements:

##### Free Gun Locks Available

Free Gun Locks provided by Project Child Safe are available to Tincum residents at the Township building. For more information on this program, please visit the website [www.projectchildsafe.org](http://www.projectchildsafe.org) or contact the Police Department.

##### Drug Takeback Event April 27th

The Tincum Police Dept. will be participating in a Drug Take Back Event on Saturday, April 27<sup>th</sup> from 10:00 am to 2:00 pm at Wehrung's Lumber and Home Center located at 7711 Easton Rd., Ottsville. This is the safe way to dispose of unused or unwanted drugs.

#### **G. Public Works**

Lewis stated that the 2019 Bituminous Seal Coat and Superpave Overlay Project was now open for bidders and the bid package is available online at the Township website.

#### **L. Executive Session**

The Board recessed the regular meeting for an Executive Session from 8:12 pm to 8:31 pm to discuss matters of land acquisition, personnel and existing ordinance.

**Motion:** to approve the 2019-1 application for conservation easement in the amount of 24% of the appraised value.

**Motion by:** Blanchard. **Second by:** Helms.

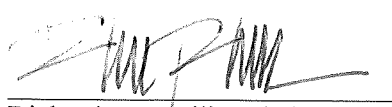
#### **M. Adjournment:**

**Motion** to adjourn the meeting at 8:35 pm.

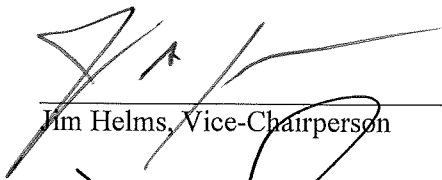
**Motion by:** Blanchard. **Second by:** Helms.

*The next meeting of the Board of Supervisors is scheduled for April 16, 2019 at 7:30 pm.*

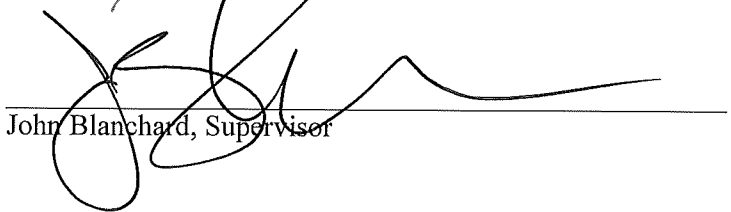
**TINICUM TOWNSHIP BOARD OF SUPERVISORS**



Richard Rosamilia, Chairperson



Jim Helms, Vice-Chairperson



John Blanchard, Supervisor